

CheckPoint: Medical Records Documentation and Billing

According to Bayes (et al., 2008) "A medical practice compliance plan includes consistent written policies and procedures, appointment of a compliance officer and committee, training plans, communication guidelines, disciplinary systems, ongoing monitoring and auditing of claim preparation, and responding to and correcting errors." All parts of the compliance plan is to attend to concerns of the payers as well as the government. This type of procedure means that a practice has made an honest attempt to achieve compliance .Both the medical documentation and the compliance plan is to benefit the health care practice as well as the patient. Medical compliance as well as medical documentation helps to guard against abuse, fraud, and ensures compliance with federal, state, and local laws, are properly met. These documentation also protect the healthcare practice in case of audits.(Bayes et al., 2008)Step five of the medical billing process is related to the documentation and coding Compliance. Compliance involves following official guidelines when codes are assigned. After a patient has been diagnosis and procedure codes are selected, the codes have to be correctly checked for errors. The diagnoses of the patient's medical condition and the medical services that are documented in the patient's medical record have to be logically linked. Step 10 in the medical billing process is related to the medical records as well as documentation. Patient medical records are filed and preserved according to the medical health care practice's policy. It is vital that all Medical Records are retained and stored in a way that will protects the safety of the records and the confidentiality of the information, which is contained in the patients records. (Bayes et al., 2008)

Reference;

Bayes, ., Newby, ., & Valerius, . (2008). *An Integrated Claims Process Approach*. Retrieved March25, 2010 from <https://ecampus.phoenix.edu/classroom/ic/classroom.aspx>