



## **HOMEWORK and ALEKS PROGRESS IN LEARNING MODE:**

- As stated in the student handbook, you can expect two hours of homework for each hour in class (That means at least 4 hours a week!!!). If you do not have this kind of time, be prepared that your chance of passing this class successfully will be greatly compromised.
- Before each class you should be reading from your text.
- Part of your Homework will be problems given through the on-line supplement called ALEKS (5 points). ALEKS homework assignments will be due at 1pm on the day that Homework is due.
- The remaining portion of your Homework will be assigned from your text (10 points). The written portion of the Homework is due **AT THE BEGINNING OF CLASS** on the due date, with the exception of those due on exam days. You may turn in the written portion of "exam day" Homework at the exam. You are strongly encouraged to work with one another on the Homework. Form study groups and work together. However, you must write up the Homework on your own. Copying someone else's work, whether it is a classmate or a previous student is considered cheating.
- In addition to the ALEKS portion of Homework, you are required to make steady progress in the learning mode of ALEKS. There are 4 due dates and your ALEKS Progress grade will be determined based on whether or not you have completed the target number of topics. If you do meet the target by the deadline, you will receive 15 points. No score will be dropped.
- While ALEKS is an on-line learning environment, you are also expected to work the problems using pencil and paper. Buy a notebook or composition book specifically for doing your ALEKS computations. Each day when you work on ALEKS, *date your work and do it in the notebook*. The neater and more organized your work is, the better it will be as a resource when you prepare for the exams and use it as a reference while you are doing your problem sets.
- More on Homework (VERY IMPORTANT):
  - The written assignments are **DUE AT THE BEGINNING OF CLASS**. You will be able to drop your three lowest scores (there are 14 assigned Homeworks). Save this drop for an emergency! The assignments are posted online. **ANY ASSIGNMENT THAT IS NOT STAPLED WILL RECEIVE A ZERO (0)**. I will not provide a stapler. The written portion of the Homework must include:
    - *Heading:* Name, Math 108 section #, Problem Set #, and instructor's name in the top right corner
    - *Top of page:* List the assignment that is due. (see example Homework Heading)
    - *Throughout the homework:* **Problem statements and solutions** must be written out in order with sufficient work shown neatly and legibly.

**CORRESPONDENCE:** When communicating with your instructor (for this or any class) by email, note, or telephone, keep in mind that this is essentially a business relationship. If you were going to email a client, your boss, or a subordinate, you would [hopefully] use complete sentences, proper capitalization, and proper punctuation. This is what I expect of your correspondence with me. I may not respond to an email/note if you do not follow the guidelines above, or I may just correct your email/note and return it. You are a student attending a university who will someday have a bachelor's degree, so you should present yourself as such. Please include **YOUR NAME, COURSE, AND SECTION NUMBER** when corresponding with me, as it will allow me to give you a quicker and more accurate response to any questions that you may have.

**STUDENTS WITH DISABILITIES:** Reasonable accommodations are available for students with a documented disability. If you have a disability and may need accommodations to fully participate in this class, please visit the Access Center. All accommodations **MUST** be approved through the Access Center (Washington Building, Room 217). Please stop by or call 509-335-3417 to make an appointment with a disability specialist.

**WSU SAFETY MEASURES:** Washington State University is committed to maintaining a safe environment for its faculty, staff, and students. Please visit <http://safetyplan.wsu.edu> and <http://oem.wsu.edu/emergencies> to access the Campus Safety Plan and emergency information.

**ACADEMIC INTEGRITY:** Please note that we take extremely seriously the university's policy on the need for academic honesty in all your work. Any form of dishonesty in an assignment will lead to a zero on an assignment and we reserve the right to give a grade of F for the course as well. If needed, Student Affairs will be contacted. Visit the following site for more information regarding what constitutes academic dishonesty and the WSU procedures for handling cases of academic dishonesty.  
<http://www.conduct.wsu.edu/default.asp?PageID=343>

**GRADES:** Final grades are *final*. Grades are based strictly on the point system and grade scale given here. A clerical error is the only valid reason for changing a course grade. Materials are graded based *only* on the information that you conveyed on assignments, quizzes, and exams.

## GRADE TRACKER

ALEKS Progress	
15 points each	
1	
2	
3	
4	
Total	/60

Quizzes	
25 points each	
1	
2	
3	
4	
5	
6	
*Total	/125

Homework	
15 points each	
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
*Total	/165

TOTAL	
Midterm Exam	/100
ALEKS Progress	/60
Homework	/165
Quizzes	/125
YOUR Total Points (So Far)	
Total Possible Points (So Far)	450
Divide YOUR TOTAL Points by the TOTAL POSSIBLE Points to find out your current overall score.	
CURRENT PERCENTAGE:	

\*Remember to drop your lowest quiz score and three lowest homework scores

### GRADING SCALE

93 – 100%	A	77 – 79.99%	C+
90 – 92.99%	A-	73 – 76.99%	C
87 – 89.99%	B+	70 – 72.99%	C-
83 – 86.99%	B	67 – 69.99%	D+
80 – 82.99%	B-	60 – 66.99%	D
		0 – 59.99%	F

EXAMPLE HOMEWORK HEADING:

		Butch T. Cougar Math 201-5 HW #1 Jacobs
	0.7 * 59, 65, 70, 89, 96	
	0.8 * 25, 43, 45, 62, 75	
	1.1 * 6, 12, 21	