

My Career Action Plan

Copy your **Supporting Educational Goal** and **BIG Career Goals** from your Goal Setting assignment and enter them into the tables below. If you have used the SMART goal format correctly, your goals should include a deadline. Work backward from that deadline and identify the actions you will need to take as you work toward your goal.

Supporting Educational Goal	Meeting with school resources to go over career plan	
My Potential Barriers	Not meeting with them in time, not liking the class I would have to take, possibly rethinking my decision	
Actions I will take to overcome barriers & achieve this goal (What will be done?) <small>* Add more rows if you have additional steps</small>		Timeline (by when?)
1. Schedule a meeting with advisors as soon as possible		By the end of the first week of school
2. Communicate and see if there are other options for classes		End of the first week of school
3. Hear what my advisors have to say/listen to their input		Throughout the school year
4. Get family advice		Throughout the school year
5. Keep scheduling meetings with advisors/professors		Throughout the school year
Evidence of Success (How will I know I'm making progress?)		
When I get emails back seeing what we have talked about my what my next steps are to reach those goals		
Evaluation Period (How will I know this goal has been reached?)		
When I am taking the right classes and seeing excitement about what I have chosen for my major		

BIG Career Goal	Have my career planned out when I graduate college
My Potential Barriers	Changing my mind, not finding resources, not using my time wisely, not doing well in school

Actions I will take to overcome barriers & achieve this goal (What will be done?) <i>*Add more rows if you have additional steps</i>	Timeline (by when?)
1. Keep my mind open, but have a plan in the back of my mind for everything	Before my last year of college
2. Always be on the lookout for businesses hiring in my field of interest	Before my last year of college
3. Set out goals for myself to get things done promptly	Throughout my school year
4. Pay attention in class	Throughout the school year
5. Stay on top of everything no matter what	Throughout the school year
Evidence of Success (How will I know I'm making progress?) When companies are reaching back out to me about being hired	
Evaluation Period (How will I know this goal has been reached?) When I am graduated from college and have my job lined up and ready for me	